

Please accept this letter as notification that I have established a new checking and/or savings account at First National Bank. Effective immediately, I would like my paycheck to be deposited to my account per the instructions listed below. *(For Social Security or other governmental direct deposits, you will need to complete the Governmental direct deposit form, which any of our Customer Service Reps will be happy to assist you in completing).*

**To: Payroll Department**

Employer/Company Name: \_\_\_\_\_

From: \_\_\_\_\_

Social Security #: \_\_\_\_\_

**Subject: Payroll Direct Deposit**

Date: \_\_\_\_\_

- Establish Direct Deposit
- Change my existing Direct Deposit

**Deposit Instructions:**

Deposit entire amount to checking account number: \_\_\_\_\_ OR

Deposit \$ \_\_\_\_\_ to savings account number:

\_\_\_\_\_ AND

the remainder to checking account number: \_\_\_\_\_

**First National Bank Routing Number: 091914820**

I authorize:

- The listed employer/company to change deposits of my funds to my First National Bank checking or savings account.
- First National Bank to credit funds to my account(s).
- This authorization to remain in effect until I send written notice of change or cancellation.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_